



Pickaway County Agricultural Society

Meeting Minutes

July 9, 2018

7:00pm

- I. Call to order – by Von Cremeans at 7pm
- II. Pledge of Allegiance – led by Chris Pence
- III. Roll Call – Directors not present: Gerald Loudermilk (courtesy of notice given) and Tim Woodrow. Late arrivals: Scott Pritchard arrived at 7:02pm. Brad Lutz arrived at 7:49pm.
- IV. Special Guests
 - a) Diane Good – thanks to Randy Smith for all his help with Flea Market. Wants to get word out that Coliseum will be up through the end of the year and Flea Market is still going on. Would especially like newspaper to mention it more to vendors and customer base.
 - b) Greg Myers – thanks to senior fair board for doing a super job during fair. Tractor pull was rained out, attendance limited. Requested grandstands/infield to reschedule event on Sunday, September 2 (mid-afternoon) to make up pull and redo. Will need food vendor (4-H Club? Hot dogs? Brats?).
 - c) Ryan Sark – proud of new board. Trash situation much improved.
- V. Secretary Report – Tracey Rittinger requested change to name under livestock committee category from Steve Perrill to Mark Perrill on 6/4 minutes. Dustin Hube moved to accept pending up update to name & Carlee Stewart seconded. Motion carried.
- VI. Treasurer Report – Sean Mayhugh reported
 - \$176,118 in checking
 - \$101,900 in savings
 - \$100 petty cash
 - \$278,119 total funds in bank
 - Auction of grounds buildings, equipment, fixtures, etc. was largest income of \$76,219
 - Fair gate admissions (individuals that paid at gates) \$54,190
 - Total income for June \$252,419
 - Expenses \$238,403
 - \$25,351 in misc Gun-A-Palooza expenses

- About \$100,000 ahead of 2017. Still expecting a lot of money incoming and still anticipating expenses outgoing.
- ABC extremely poor service. Has not been paid yet.
- Some harness racing income still expected.
- Pending audit.
- Dustin Hube moved to accept Treasurer's Report & Scott Pritchard seconded. Motion carried.

VII. Committee Reports

a) Jr. Fair Board – Joy Sharp

- Applications for Junior Fair Board are available online. For students going in to freshman year. Due Sept 1. Interview end of September. Need a lot more participants/members. Only had 28 this year. Ideally need 30+ for full coverage to be able to run fair week.
- Had an evaluation night the last night of fair. Junior Fair Board gave good feedback about how to improve and continue to learn. Horses, poultry and hogs on same day was difficult to cover. Recognition of their efforts is important. Looking forward to a work and display space that is dedicated to them.
 - Mark List suggested workshops to help inform them of their specific shows/breeds/species.
 - Von Cremeans asked Joy how Senior Fair Board could help recruit and increase numbers. They have large turn over (about 50%). Extremely hard work, spread thin. Joy responded to personally ask and encourage members of 4-H clubs and FFA chapters to join Junior Fair Board.
 - Scott Pritchard suggested that Senior Fair Board members speak to their clubs and also invite Junior Fair Board members to shadow Senior Fair Board members.
 - Sean Mayhugh suggested consideration to offer a scholarship opportunity as an incentive.
 - All kids that signed up for representing their projects at state fair will be contacted/notified pick up packets from extension office next week.
 - Club banners - clubs can pick up to clean or replace to put back up. They'll need to know what Senior Fair Board is going to want for new buildings.

b) Livestock Committee – Mark List

- Next meeting Monday 7/16/18
- Livestock sale at fair went well
- Move in went smoothly. Most were appreciative of changes. Von Cremeans suggested that next year scheduled/staggered (by club or species) move-in times should be considered with logistics of new barns and newness of lay out. There will not be much room between buildings. Ross County Fair conducts move-in that way.

- Sr. Fair board purchased about \$1,500 in livestock sale as voted on. Focused on animals that were getting low bids.
- Swine judge will not be back next year. Lots of complaints.
- Will likely communicate name of judges before fair.
- Saw dust in show arena worked well. Sr. Fair Board & Livestock Committee alternate paying for show arena materials each year. Sean Mayhugh will check to see whose turn it is to pay. American Wood Fibers supplied. Sold in bulk, delivered for free – very helpful. Carlee Stewart stated how well the sawdust worked in the poultry tent with all the rain.

c) Post-Fair Reports for all committees –

- Dairy/Beef – Steve Barthelmas

- Went well. No complaints about judge.
- Had a family leave early with their animal (feeder calf) even though Steve told them they couldn't. Fair Book says if you leave early with an early release animal there is a 2-year suspension/penalty. It also says you cannot leave with sale animals but doesn't state a penalty. The family interpreted Fair Book as they could take their animals. Steve requested consideration from board to determine penalty. His suggestion was a 2-year suspension from showing beef projects for that family.
 - Dustin Hube suggested consideration of a warning letter. An example needs to be made and rules need to be adhered to or others will attempt to
 - Von Cremeans and Chris Pence suggested consideration of grace/compromise for kids, was parents mistake. Punishment needs to fit the crime.
 - Mark List stated that it is important to follow rules or else exceptions will have to be made for others.
 - Steve, as Superintendent/committee chair, specifically told them they cannot take them and they did anyway.
 - Joy Sharp advised the board that whatever punishment is determined does carry over from county fair to affect their participation in state fair.
 - Carlee Stewart suggested that all rules for all species need to be reviewed and assure they are clear and transparent. No room for gray/interpretation. Also, reiterated importance of Directors/Superintendents/Committee Chairs identifying themselves (wearing designated shirts, etc). Also important for barn superintendents to establish relationships with all families upon move-in and throughout week. Transparency and communication from board/directors is critical.
 - Tabled to review rule and ask family to make a statement to board at next board meeting.

Chris Pence left room at 7:49pm – returned at 7:50pm.

Brad Lutz arrived at 7:49pm.

- Gates/attendance – Chris Pence

- Need more coverage/people at gates plus grandstands. Need to consider multiple groups (boosters, etc) to work gates over the week so that workers don't get tired, overwhelmed and too lenient. Main challenges were for officers and kids who pitch for baseball/softball. Some fairs are going to photo id system.
 - Wristbands worked fine. Need to get members and exhibitors wristbands in advance to avoid rush first couple days. Weekly was especially great.
 - Golf carts were a nightmare to patrol. So dangerous. Safety a huge concern. Committee may need to look at golf cart only policy, no atvs/rzrs, etc. and more "no tolerance" policy. No golf carts will be permitted inside fence next year besides directors and concessionaires.
 - Need to do training sessions with gate workers prior to fair.
 - Species/barn superintendent/Committee chairs need to hold meetings prior to fair week – explain rules and expectations.
- Horse show – Jennifer Pontious
- Thankful for all the work on the horse arena.
 - There were concerns with early release. Needs to be reconsidered because there are so many horse shows every weekend and throughout the week.
 - Suggested consideration to host open show/PAS show.
 - Mark List suggested coordinating horse shows with livestock committee to maximize attendance and participation.
 - Received a complaint to have more health evaluation on horses (i.e. health records, cogins – only required if animal crosses state line). There is a score check upon arrival at move-in. Joy Sharp stated that Ohio 4-H has recommendations. Von Cremeans suggested that Jennifer should review those recommendations with her committee and come back to the senior fair board with their recommendations for PC Fair.
- Ankrom – Shirley Lear
- Workers appreciative of fridge for cream pies.
 - Set up was good.
 - Space was good.
 - Pie sale went well.
 - Shirley inquired on if there were any green stair step shelves left. Von Cremeans reported that all but one was sold in auction. There were two unused tables once all of the projects were set up. Plenty of space. Some project categories had been dropped because the committee was unsure if there would be enough space. There is likely enough space to set up another row if tables if needed.
 - Shirley moved to have half the money that was raised from pie sale (\$1,020) to go to Junior Fair Board = total of \$510. Steve Barthelmas & Carlee Stewart seconded. Motion carried.
- Beer Garden – Mark List

- \$400-600 in beer was sold each of the three nights it was open.
 - Need to better communicate when and where it is.
 - Hunter Lane's group Pickaway Youth Sports worked and did well at Beer Garden.
- Entertainment – Mark List
- Teays Valley Band Boosters did a great job with ticket sales at grandstands. Showed up on time. Owned/took control of the functions to operate, which was appreciated. Little guidance needed.
 - Had largest crowd for truck pull. Payment was made. Only made it through 3 classes out of 9.
 - Need to consider moving livestock shows to earlier in day/morning. Shows conflict with grandstand entertainment. Need to shuffle days/times.
 - Von Cremeans suggested derby be moved to Saturday of fair, instead of Saturday before.
 - Concert should not be on last day of fair because everyone is too tired to attend.
 - Sean Mayhugh suggested more outreach to bring unconventional.
 - Mark List suggested more advertising on radio in Columbus.
 - Need to increase budget by double.
 - Jay Jude suggested considering an act on the way “down” vs the way “up” so that people know who they are and will attract attendees.
 - All tickets and advertising/marketing needs to say “rain or shine”
- Concessions & commercial vendors – Scott Pritchard
- Has met with some concessionaires to get feedback and input on what they'd like improved for the future.
 - Everyone paid their bill
 - 3 new concessionaires
 - A lot of positive feedback on how Coliseum was set up. Will need a big tent for them next year.
 - A lot of positive feedback on how vendors were on both sides of path/road near show arena.
 - Tracey Rittinger suggested that Scott make contact with Andy Weller on Pumpkin Show Committee to get information for new vendors. She also offered to help with doing so. Scott said he definitely wants to focus on more retail/craft vendors for next year.
- Harness Racing – Sean Mayhugh
- steamin demon pace was biggest race – went for \$8,500
 - ladies pace, queen started race
 - celebrity race, coaches from high school football teams raced - Monday night really good. Westfall HS won. Chris Pence suggested that this event have more

high visibility and maximize the opportunity, incorporating the hs students and friendly county competition.

- Saturday was largest wager day, approximately \$10k.
- Over 200 horses visited our fairgrounds. 18 in Madison County. 33 races here.
- Jim Arledge suggested wrapping trailers advertising races dates.

- Demolition Derby/Dirt Drag/Outhouse Race/Veterans Day/Motocross/Rodeo – Randy Smith –

- Demoliton Derby went well overall. Communication poor for set-up.
 - Need to focus on getting more money from in-field (move in to Friday or Saturday slot).
- 12% of concessions received from KOI. Unsure of future of Dirt Drag.
- Monday night outhouse race went well but over too early. Needs entertainment/event afterward.
- Scott Pritchard suggested that amphitheater needs entertainment every day.
- Tuesday Veterans day – low attendance, needs more focus, publicity, better planning, and put in fair book.
- Motocross went well.
- Thursday rodeo went well. Track set up really well. Appreciative of Craig Weiler’s work to set up. Rain hurt event attendance. Mark List suggested having a set track crew to assure correct setup that is efficient and accurate.
- Von suggested that there be sub-chairs for events and Randy and Mark are head chairs.
- All events should be rain or shine and communicated in fair book.

- Goats/sheep – Craig Weiler

- had goat disqualified for having professional groomer.
- Would like more help to help wrangle animals. Will improve communications with livestock & sales committee for next year.
- Important to follow rules.

- Poultry – Carlee Stewart

- Change flow for move-in to barn. Make sure all paperwork completed and checked before move-in day.
- A lot of good feedback.
- Was smooth show and helpful having director presence and taking action to improve and help wherever was needed, especially in flooding situation with turkeys in poultry barn.
- Improve communications with livestock committee. Create and execute on job descriptions. Lots of confusion about who is supposed to do what and therefore a lot fell through cracks.
- Need specified, certified weigh master. Assure scales are set up accurately.

- Improve communications with exhibitors on rules. Familiarize families with process. Add specifications for breeding to fair book, etc. (males & females penned together, etc)
 - Improve pens. Would like to be part of pen purchase selection process. Need to be proper size for species.
 - Make processes consistent in all barns/species to help exhibitors with expectations, etc. It will help everyone.
- Rabbits – Tracey Rittinger
 - New judges and Junior Fair Board did great.
 - Wants consideration for more/new rabbit cages. Single older pens did not work out well.
 - Joy Sharp said there is a large roll of outdoor carpet and new tables needed for rabbits and poultry. Also need to be separate for species.
 - First Aid - Dustin Hube
 - 26 assists (using supplies on hand)
 - 39 assists with transportation
 - Numbers up slightly.
 - If we want sheriff's office to be security more money needs to be budgeted for increasing staffing numbers.
 - Scott Pritchard suggested contracting a security company to help watch and enforce. Sherriff's office can then be used as last resort for enforcement.
 - Camping – Von Cremeans
 - need to consider changes. Directors need to be inside on front row by grandstand, and exhibitors and families need priority. 18 4-H/FFA families applied for camping spots and didn't get one. Carnies/concession campers will be where current horse arena is.

VIII. Old Business

a)

IX. New business

- a) Madison Township director position vacant until 10/31/18 – Darrin Myers was elected on 6/23/18 PCAS election for term to start 11/1/18. Carlee Stewart moved to appoint Darrin Myers to finish out current term until official term starts. Craig Weiler & Randy Smith seconded. Motion carried. *Dustin Hube left meeting at 8:59pm.*
- b) Gun-A-Palooza Extra Help – Von Cremeans
- Extra office help needed from now to GAP on 8/25.
 - Von proposed for office assistance to work up to 60 hours \$10.25 (M-F, split between at least 2 individuals, including Bev).

- Would appreciate directors volunteering to help in office.
 - Just under 1,500 tickets sold. Tickets on sale online now.
 - Brad Lutz moved to approve Von's proposal. Scott Pritchard seconded. Motion passed.
- c) Discard of Ballots
- Von Cremeans proposed the board approve properly discarding 2018 election ballots. Brad Lutz moved to approve Von's request. Carlee Stewart seconded. Motion carried.
- d) Pumpkin Show Donation
- Chris Pence moved to donate \$250 to the Pumpkin Show's park campaign as a gesture of thanks for partnering with us to use the trash cans, barricades, and stage. Brad Lutz seconded. Motion carried.
- e) House Removal – Craig Weiler & Randy Smith
- shingles under tin roof. Buyer asked if shingles could be disposed of in dumpsters. Scott Pritchard said its not allowed (landfill restrictions). Randy Smith will check with Rumpke and Darby Creek to see if its ok. Try to be accommodating but sold "as is".
- f) Outhouse Race/\$100 to 4-H Clubs
- Randy Smith requested the board's consideration to pay each of the six clubs that participated in the race \$100 payable to their club.
 - Carlee Stewart moved to grant the request. Tracey Rittinger seconded. Motion carried.
- g) Auction proceeds – Von Cremeans
- \$76, 219 sold. Expected only about \$40k.
 - Commissioners asked for barn related (\$55, 875) be donated to Pickaway County Community Foundation to buy pens (revitalization). Sr. Fair board keeps remainder of money from equipment, etc.
 - Jim Arledge moved to donate \$55,875 to foundation for revitalization to buy pens. Carlee Stewart seconded. Motion carried.
- h) Drainage/retention pond – Von Cremeans
- construction scheduled in late August. Track will be cut for drainage. Tabled for next meeting.
- i) Public Records – Brad Lutz
- In 2017 the Ohio State Auditors determined agricultural societies, due to their nature, are not subject to public records as defined in the auditors revised code 149. Therefore, PCAS's public records policy needs to be defined to be in compliance with this code around what is considered public records. We are not required to provide public records

or have a public records policy. However, we can, in transparency Brad recommended that we continue with have current policy and list/define records we are willing to provide/distribute upon request. Documents not listed on our records retention schedule are not considered public recorded and will not be provided/distributed.

- A general policy from an OFMA suggested resource was approved after the November 2016 PCAS election prior to the OSA's decision in 2017 for agricultural societies.
- A minimally revised PCAS public records policy and public records definition and retention policy was distributed to the board for review. Only changes were in reference to the revised code 149 to be compliant as ag society.
- Brad Lutz recommended the board be pro-active in approving both documents in preparation for upcoming PCAS officer's meeting with the Ohio State Auditors review recommendations and findings of recent PCAS audit, as these policy changes have been suggested by OSA in the duration of the audit.
- Mark List moved to approve the amended documents. Shirley Lear seconded. Motion carried.

X. Correspondence – Christy Pence. Many thank you cards have been received.

- Thank you from Halley and Carley Stone for purchasing their livestock projects
- Thank you from Queen Morgan McFarland for purchasing royalty sashes
- Special acknowledgement from Sue Dennis of Future Farmers of Monroe 4-H Club thanking Carlee Stewart for her coordination of poultry barn
- Office of Lt. Governor Mary Taylor thanking us for inviting her to opening ceremony and wished us continued success
- Jr. Fair Board sent thank you for Sr. Fair Board's hard work and support and sponsoring king and queens contest and lunch at OFMA convention
- Jean Fissell sent a touching letter to Sean in appreciation for the acknowledgement of her and John

Adjournment – Chris Pence moved to adjourn at 9:32pm. Craig Weiler seconded.

NEXT MEETING: Monday, August 13, 2018

Meeting minutes submitted by Secretary, Christy Pence